# [COUNCIL FOR DEVELOPMENT AND RECONSTRUCTION]
## Request for Quotations

## Procurement of:
## A new Server, Server Deployment and Virtualization Migration

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1. The COUNCIL FOR DEVELOPMENT AND RECONSTRUCTION (CDR), as executing agency acting for and on behalf of the GOVERNMENT OF LEBANON, hereby invites quotations from IT Firms for the procurement of **"A New Server, Server Deployment and Virtualization Migration"** for CDR IT Department. More details on the Services are provided in **Annex 1- Purchasers' Requirements,** attached to the Request for Quotations (RFQ). You may collect the Request for Quotation (RFQ) from the Council for Development and Reconstruction (CDR) – Legal Affairs Division – Tenders Department – Tallet El Serail – Beirut – Lebanon, free of charge, and during normal working hours, upon presentation in person of one of your representatives of a copy of this facsimile message to the employee in charge at the Tenders Department.

**Manufacturer's Authorization**

2. A Bidder that does not manufacture or produce the Goods it offers to supply shall submit a Manufacturer's Authorization using the form included to this RFQ to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Purchaser's Country.

**Validity of Quotations**

3. The validity of quotations shall not be less than 126 days from the date of submission of the quotation/offer.

**Quoted Price**

4. The Bidder shall quote its total price using the forms provided in the Bidders' Quotation Form in Annex 2.

5. The Financial offer shall not be adjusted for foreign and/or local inflation during the execution of the contract.

6. You shall quote your price in United States Dollars. The approved currency for this contract is the United States Dollars.

7. Applicable taxes for this contract are:

   a- A stamp duty of 8 per 1000 of the value of the contract including the value of income taxes as indicated in the Request for Quotations (RFQ), applicable on Local Consultants and Foreign Consultants,

   The tax liability for the suppliers is as follows:
   - For the stamp duty of 8 per 1000 of the value of the contract; 4 per 1000 to be paid by the Consultant within 5 working days after the notification day. The remaining 4 per 1000 will be deducted by CDR from each invoice.
   - VAT is not applicable according to Law 379/2001.
   - The Bidder will make his own arrangements to pay his annual income tax and stamp duty on this contract to the Lebanese Ministry of Finance (MOF).

   "Information on the Supplier's tax obligations in the Client's country can be found www.finance.gov.lb

**Clarifications**

8. Any clarification request regarding this RFQ may be sent in writing as follows:

   For any questions or clarifications, please contact:

Council for Development and Reconstruction (CDR)
Tenders Department
Tallet el Serail – Beirut – Lebanon
Contact Name: Ghinwa Haddad (Head of Tenders Department)
Email Address: ghinwah@cdr.gov.lb
Phone Number:+961-1-970452
Facsimile Number: +961-1-981255

The Purchaser will forward copies of its response to all Bidders including a description of the inquiry but without identifying its source.

**Submission of Quotations**

9.   Quotations shall be submitted in the form attached at Annex 2.

10.   The deadline for submission of Quotations is at 12 o'clock noon Beirut local time on Wednesday, June 11th, 2025.

11.   The submission of Quotations is as follows:

Format: Quotations should be submitted in hard copy format placed in a sealed envelope, bearing the following information:

Council for Development and Reconstruction
Tenders Department
Tallet el Serail – Beirut – Lebanon
Quotation for the Procurement of Infrastructure, Network and Security Support Services for one year
Do Not Open before 12 o'clock noon Beirut local time on ----- *(insert the date of the deadline for submission of Quotations)*

Method of submission of quotations will be in person and by hand at the Council for Development and Reconstruction, at the Tenders Department office designated for this purpose.

**Evaluation of Quotations**

12.   Quotations will be evaluated to ensure compliance with the Technical Specifications, Delivery and Completion Schedules and any other requirements of the RFQ.

13.   The evaluation of prices shall not take into account taxes levied in connection with the sale or delivery of goods (if any).

14.   The lowest evaluated price will be determined after correcting any arithmetic errors and other specified adjustments, if any.

15.   Quotation will be evaluated for the whole packages under this RFQ. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items. An item not listed in the Price Schedule shall be assumed not included in the Quotation, and provided that the Quotation is substantially responsive, the average of the item price as quoted by substantially responsive Bidders will be added to the Quoted Price and the equivalent total price of the Quotation so determined will be used for price comparison.

**Contract Award**

16.   The Contract will be awarded to the Bidder who:

(a)   is eligible and offers eligible Goods;

(b)    offers the lowest evaluated price/s,

(c)    technically compliant quotation, and

(d)    guarantees delivery, in accordance with the delivery period/s.

17.    The Purchaser shall invite the successful Supplier/s for any discussion/ that may be needed to conclude the contract or otherwise for contract signature.

18.    The Purchaser shall publish a contract award notice on its website with free access and on the PPA website, within 15 days after award of contract. The information shall include the name of the successful Supplier, the Contract Price, the Contract duration, summary of its scope and the names of the Suppliers and their quoted and evaluated prices.

**Submission of Offers**

19.    Please submit your Offer to the address stated in bullet (11) above not later than the deadline for submission of Quotations as stated in bullet (10) above, using the forms attached in Annex 2.

**Terms and Conditions**

20.    **Non-Disclosure and Confidentiality:** All information shared during the proposal process must remain confidential. Vendors are required to sign a non-disclosure agreement.

21.    **Compliance Requirements:** Proposals must adhere to all relevant data protection regulations.

22.    **Contract Duration:** The Supply agreement is intended for a duration of **Two months as follows:**

| 23. **List of Items and Delivery Schedule** | | | |
|---|---|---|---|
| | **Description** | **Quantity** | **Delivery Schedule** |
| 1 | New Server (As specified) | 1 | One month following the date of effectiveness the Contract. |

| **List of Services and related Duration** | | |
|---|---|---|
| | **Description** | **Duration** |
| 1 | Server Deployment and Virtualization Migration | One month following the Delivery of the Server. |

CDR looks forward to your proposal and thanks you for your interest in partnering with us to enhance our network security and IT infrastructure.

Yours sincerely,

Council for Development and Reconstruction
President

Nabil A. El Jisr

**Attachments:**

 **Annex 1: Purchaser's Requirements.**
 **Annex 2: Quotation Form.**

# ANNEX 1: Purchaser's Requirements

## Purpose of the RFQ

CDR invites qualified bidders to submit proposals for providing comprehensive IT infrastructure and network security services. This RFQ aims to identify a solution provider capable of delivering **"A New Server with Server Deployment and Virtualization Migration"** that meet the organization's current and future requirements. The selected vendor will demonstrate expertise in the following areas:

1. Server Hardware Startup.
2. OS Installation.
3. Virtual Machine Migration Delivering end-to-end implementation services.

## Scope of Work

The scope of work includes but is not limited to the following services:

1. **Server Deployment and Virtualization Migration**

   - **Phase 1: Server Hardware Startup**
   1. Unboxing and physical inspection of server hardware.
   2. Rack mounting and cable management.
   3. Powering up and initial hardware configuration.
   4. BIOS/firmware update and optimization.
   5. RAID configuration based on requirements.
   6. Network connectivity testing and configuration.

   - **Phase 2: OS Installation**
   1. Selection of the appropriate OS version based on requirements.
   2. Installation of the OS on bare-metal or virtualized environments.
   3. OS hardening and security configurations.
   4. Installation of necessary drivers and system updates.
   5. Performance tuning and validation.

   - **Phase 3: Virtual Machine Migration**
   1. Assessment of existing virtual machine workloads from DELL servers.
   2. Backup and snapshot creation prior to migration.
   3. Migration of virtual machines using appropriate tools (e.g., vMotion, replication, or manual transfer).
   4. Validation and testing of migrated virtual machines.
   5. Post-migration performance monitoring and optimization.

   - **Phase 4. Assumptions and Prerequisites**
   1. All required hardware components and licenses are available prior to the project start.
   2. Network and power infrastructure are ready for installation.
   3. Customer will provide necessary administrative credentials and access.
   4. Migration downtime windows will be scheduled and approved in advance.

   - **Phase 5. Support and Documentation**
   1. A post-deployment report will be provided, detailing configurations and migration steps.
   2. Basic training will be conducted for the customer's IT team.

## 2. New Server Specifications

| Feature | Required Minimum Specifications |
|---|---|
| Form factor | 2U Rack Mountable |
| CPU | 2x Intel Xeon-Silver 4516Y+ 2.2GHz 24-core or better |
| Memory | Minimum of 128GB (4 x 32GB) Dual Rank x8 DDR5-5600 RDIMM 32 DIMM slots available for expansion |
| Raid Controller | Server should support two M.2 drives OS Boot Device with Hardware RAID 1 |
| Drive Support | Supports up to 30 SFF drives (SAS/SATA/NVMe) |
| Expansion Slots | 2 built-in PCI slots as standard.<br>2 available PCI Express 0x16, Half Length, Full Height<br>Upgradeable to total 6 PCI slots with 2 CPUs |
| Network Adapter | Ethernet 1Gb 4-port network adapter |
| Graphics accelerator | Supports Up to 5 VGA accelerator |
| Internal Storage | - (2) 480 GB NVMe M.2 SSDs OS Boot Controller<br>- (4) 1.92TB NVMe SSD |
| Interfaces | Video Output : 1 VGA  port,<br>USB: 4 standard<br>Management: dedicated 1G management port<br>Optional: 1 Rear Serial Port |
| Power Supply & Fans | Should support hot plug redundant 800W low halogen power supplies with minimum 94% efficiency |
| Security | Supports TPM (Trusted Platform Module)<br>components digitally signed and verified<br>Possibility to rollback firmware<br>Secure erase of User data<br>UEFI Secure Boot and Secure Start<br>Bezel Locking Kit option<br>Chassis Intrusion detection option |
| Management | centralized cloud Management with efficient device onboarding<br>Server Lifecycle Management (firmware update, OS image deployment and monitoring)<br>Automated key lifecycle tasks, for onboarding, updating, managing, and monitoring HPE servers<br>Integration with VMWare vSphere Lifecycle Manager |
| OS Support | Microsoft Windows Server<br>VMware ESXi<br>Red Hat Enterprise Linux (RHEL)<br>SUSE Linux Enterprise Server (SLES)<br>Canonical Ubuntu<br>Oracle Linux and Oracle VM<br>XenServer<br>SAP Linux |
| Warranty | 3 years manufacturer warranty on site, parts and labor with next business day response time |

**Note: All listed features and required minimum specifications are mandatory requirements**
**Attach product brochure and/or data sheet as well as required certifications**

# Proposal Requirements

Proposals should include the following sections:

1. **Executive Summary:** Overview of the proposed solution.

2. **Company Profile:**
   - 10 Years of experience in network security and IT services.
   - Relevant certifications and partnerships (e.g., ISO, Fortinet, Cisco, …).
   - Client references.

3. **Cost Breakdown:**
   - Detailed pricing for each service in USD.

4. **Legal and Compliance:**
   - Adherence to data protection and privacy laws.
   - Non-disclosure agreements.

5. **Partnership Requirements:**
   - Platinum partnership with the vendors who are certified to supply, install and support enterprise systems (servers, mid range storage…) covered in the present RFQ.
   - Authorized Partner for Services Delivery

**ANNEX 2: Supplier Quotation Form**

| From: | [*Insert Supplier's name*] |
|---|---|
| Supplier's Representative: | [*Insert name of Supplier's Representative*] |
| Title/Position: | [*Insert Representatives title or position*] |
| Address: | [*Insert Supplier's address*] |
| Email: | [*Insert Supplier's email address*] |

| To: | Council for Development and Reconstruction |
|---|---|
| Purchaser's Representative: | [*Insert name of Purchaser's Representative*] |
| Title/Position: | [*Insert Representatives title or position*] |
| Address : | [*Insert Purchaser's address, **including email***] |
| Date of Quotation: | |

Dear [*insert name of Purchaser's Representative*]:

**SUBMISSION OF QUOTATION**

1. **Conformity and no reservations**

   In response to the above named RFQ we offer to supply the Goods, as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ, including the Contract.

2. **Quotation Price**

   The total price of our offer: [*insert the total price of the offer in words and figures, indicating the various amounts and the respective currencies*].

3. **Quotation Validity**

   Our Quotation shall be valid until the date specified in the RFQ, and it shall remain binding upon us and may be accepted at any time before it expires.

   The above mentioned total price will not be subject to any increase during the execution of the contract.

4. **Commissions, gratuities, fees**

   We have paid, or will pay the following commissions, gratuities, or fees with respect to this Quotation

   [*If none has been paid or is to be paid, indicate "none."*]

| Name of Recipient | Address | Reason | Amount |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

5. **Not Bound to Accept**

    We understand that you reserve the right to:

    a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and

    b. annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Suppliers.

6. **Fraud and Corruption**

    We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption.

On behalf of the Supplier:

Name of the person duly authorized to sign the Quotation on behalf of the Supplier: [*insert complete name of person duly authorized to sign the Quotation*]
Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*
Date signed *[insert date of signing]* day of *[insert month], [insert year]*

**Quotation for Goods: Price Schedule**

|  | Description | Quantity | Unit price (USD) | Total Price (USD) |
|---|---|---|---|---|
| 1 | New Server (As specified) | 1 |  |  |

| Quotation for Services: Price Schedule | | |
|---|---|---|
|  | Description | Price (USD) |
| 7 | Server Deployment and Virtualization Migration |  |
| **Total Price (USD)** | | |

| | |
|---|---|
| **Total Price Excluding VAT (USD):** |  |
| **VAT Charges (11 Percent)** |  |
| **Grand Total Including VAT** |  |